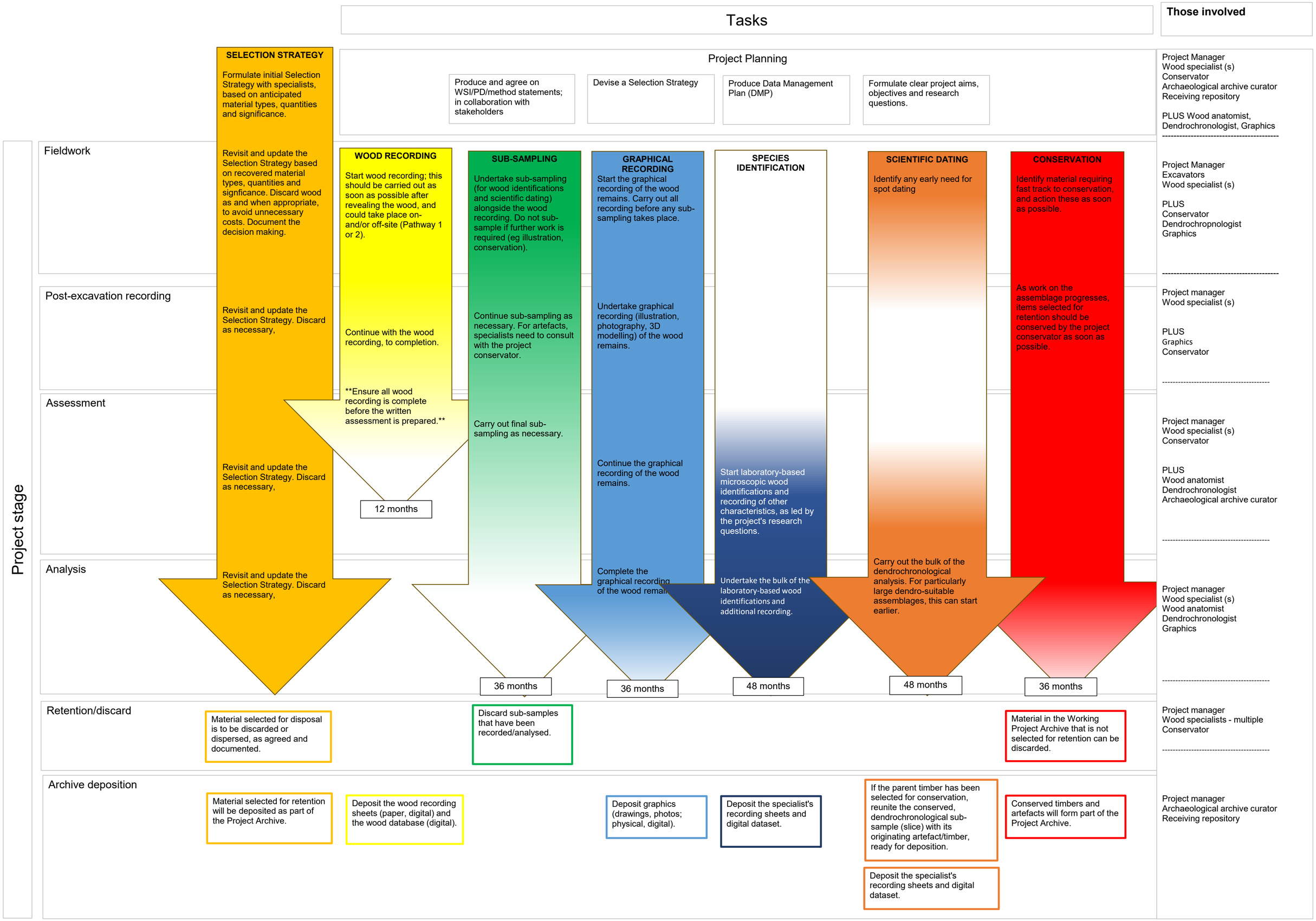
Tasks
Those involved
Project stage
SELECTION STRATEGY
Formulate initial Selection Strategy with specialists, based on anticipated material types, quantities and significance.
Project Planning
Produce and agree on WSI/PD/method statements; in collaboration with stakeholders
Devise a Selection Strategy
Produce Data Management Plan (DMP)
Formulate clear project aims, objectives and research questions.
Project Manager
Wood specialist (s)
Conservator
Archaeological archive curator
Receiving repository
PLUS Wood anatomist, Dendrochronologist, Graphics
Fieldwork
Revisit and update the Selection Strategy based on recovered material types, quantities and signficance. Discard wood as and when appropriate, to avoid unnecessary costs. Document the decision making.
WOOD RECORDING
Start wood recording; this should be carried out as soon as possible after revealing the wood, and could take place on- and/or off-site (Pathway 1 or 2).
SUB-SAMPLING
Undertake sub-sampling (for wood identifications and scientific dating) alongside the wood recording. Do not sub-sample if further work is required (eg illustration, conservation).
GRAPHICAL RECORDING
Start the graphical recording of the wood remains. Carry out all recording before any sub-sampling takes place.
SPECIES IDENTIFICATION
SCIENTIFIC DATING
Identify any early need for spot dating
CONSERVATION
Identify material requiring fast track to conservation, and action these as soon as possible.
Project Manager
Excavators
Wood specialist (s)
PLUS
Conservator
Dendrochropnologist
Graphics
Post-excavation recording
Revisit and update the Selection Strategy. Discard as necessary,
Continue with the wood recording, to completion.
Continue sub-sampling as necessary. For artefacts, specialists need to consult with the project conservator.
Undertake graphical recording (illustration, photography, 3D modelling) of the wood remains.
As work on the assemblage progresses, items selected for retention should be conserved by the project conservator as soon as possible.
Project manager
Wood specialist (s)
PLUS
Graphics
Conservator
Assessment
Ensure all wood recording is complete before the written assessment is prepared.
Carry out final sub-sampling as necessary.
Continue the graphical recording of the wood remains.
Start laboratory-based microscopic wood identifications and recording of other characteristics, as led by the project's research questions.
Project manager
Wood specialist (s)
Conservator
PLUS
Wood anatomist
Dendrochronologist
Archaeological archive curator
Revisit and update the Selection Strategy. Discard as necessary,
12 months
Analysis
Revisit and update the Selection Strategy. Discard as necessary,
Complete the graphical recording of the wood remai
Undertake the bulk of the laboratory-based wood identifications and additional recording.
Carry out the bulk of the dendrochronological analysis. For particularly large dendro-suitable assemblages, this can start earlier.
Project manager
Wood specialist (s)
Wood anatomist
Dendrochronologist
Graphics
36 months
36 months
48 months
48 months
36 months
Retention/discard
Material selected for disposal is to be discarded or dispersed, as agreed and documented.
Discard sub-samples that have been recorded/analysed.
Material in the Working Project Archive that is not selected for retention can be discarded.
Project manager
Wood specialists - multiple
Conservator
Archive deposition
Material selected for retention will be deposited as part of the Project Archive.
Deposit the wood recording sheets (paper, digital) and the wood database (digital).
Deposit graphics (drawings, photos; physical, digital).
Deposit the specialist's recording sheets and digital dataset.
If the parent timber has been selected for conservation, reunite the conserved, dendrochronological sub-sample (slice) with its originating artefact/timber, ready for deposition.
Deposit the specialist's recording sheets and digital dataset.
Conserved timbers and artefacts will form part of the Project Archive.
Project manager
Archaeological archive curator
Receiving repository